

Suncoast School of Innovative Studies - Charter Title I, Part A Parental Involvement Plan

I, Stephen Evans, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- Inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Centers (PIRC) in Florida, i.e., PIRC of Family Network on Disabilities in Florida (FND) and PIRC at University of South Florida (USF) [Section 1118(g)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The overall mission statement reads: Suncoast School for Innovative Studies strives to celebrate and recognize each individual child so that all students will achieve their full intellectual and social potential. Family commitment to the learning process, as well as the use of multi-groupings and multi-modality teaching, will help develop in each child a love of learning, the ability to engage in critical thinking and a mastery of comprehensive academics. Families and the larger community will be partners in the achievement of the students.

Specifically, parents are considered partners in this educational process and every effort will be made to elicit their interest and support in helping their child become all that they can be.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: The School Advisory Council (SAC) is the school committee responsible for developing, implementing, and evaluating school programs. The committee is composed of mostly non-employees, including parents, with diverse backgrounds. The meetings are open to all parents. While parents have not formally done a needs survey, we have gained input from them in a variety of ways, including conferences, teacher feedback, parent meetings and written communication. The SAC committee decides the most efficient use of funds to support programs that will enhance the academics of all students at SSIS. During our recent open houses, parents given a copy of the Title I brochure.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Super Saturday Instructional Sessions (SSIS)	. Parent/Student Tutoring Sessions - Sessions coordinated by the Title I Coordinator and classroom teachers
2	FCAT Practice	Part of the SSIS sessions as well as FCAT nights where parents are shown how to access practice activities for Math and Science
3	Science Fair	How parents can help guide the projects.
4	FOCUS/FAIR Informational	Parent information night to explain the programs.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Plan Welcome to Title I	Sue Owens/Karen Young	September-October 2010	Parent Night Set up

2	Develop invitations	Sue Owens/Karen Young	September-October 2010	Website, flyer print out,
3	Advertise	MaryAnn Jablonski	September-October 2010	Website, Phone Messages
4	Develop Sign in Sheet	Sue Owens/Karen Young	September-October 2010	Sign in sheet ready
5	Maintain Documentation	Sue Owens/Karen Young	October 2010	Title I documentation (Audit Box)

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: As part of our ongoing program, the Title I coordinator and teachers will meet with parents to initially discuss our goals for each student and to give periodic updates on the progress being made. These meetings can occur at the convenience of parents and parents will also be given suggestions as to how they can help support their student.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Super Saturday Instructional Sessions	Principal, Teachers, Title I Staff, Tutors	Strategies to improve reading/math, SIP goals	Throughout school year	Sign in sheets Parent Survey SIP Evaluation
2	Reading Practice for Parents to use	All Teachers	FCAT Explorer available to practice reading skills SIP Goals	Throughout school year	Reading logs and FCAT Explorer reports
3	Parent Conferences	All Teachers	Share FAIR/FOCUS data	Throughout school year	Conference records, Parent Survey, Improved scores
4	Family Fun Events	Parent Organization	Include parents in school activities	Throughout school year	Sign in sheets, Parent Survey Pictures of participants
5	Science Fair	Lee Maxwell/Linda Kneeland	Explore science in depth SIP goals	Spring 2010	Pictures of exhibits, Student reports
6	Parent Resource Center	Title I Staff	Resources/Books/Computer Access	Throughout school year	Sign in sheets, Parent surveys

Staff Training

Describe the training the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the

value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Module 1 - Importance of Parent Involvement	Title I Coordinator/Executive Director	Working with Parents	Faculty Meeting Nov.	Power Point completed - Sign in sheets,
2	Module 2 - Communication and Working With Parents	Title I Coordinator/Executive Director	How to reach out and communicate with parents	Faculty Meeting Dec.	Power Point Completed - Sign in Sheet
3	Module 3 Implementation and Coordination of Parental Involvement Programs	Title I Coordinator/Executive Director	How to implement parental programs	Faculty Meeting Jan.	Power Pint Completed - Sign In Sheet
4	Module 4 Building Ties Between Home and School	Title I Coordinator/Executive Director	How to build ties between parents and the school	Faculty Meeting Jan	Power Point Completed - Sign In Sheet

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: During the School year:

1. The Parent resource library will be set up so parents can borrow materials to help their students make progress. (Special Note: This was not completed in the 2010-2911 school year.)
2. During regular monthly parent meetings, parents will be encouraged to share ideas that they have found to be successful in working with their students.
3. In conferences, the teachers will share information about the student's unique learning styles and show parents how they can use this to motivate and reach their students.
4. The PALs volunteer program has been established and parents are encouraged to volunteer. Training will be provided by the district.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4): 1118(c)(4)(A)];

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].

Response: At the Title I Open House, the Title I program will be explained so parents will understand how their student will benefit from participation. The assessment and monitoring process will be explained which will reflect FAIR, FOCUS and FCAT

information as well as additional assessments that were deemed necessary (ie, PPVT, MI). Parents will be given the opportunity to participate in the decision making process for their student. The District's brochure will be available to parents, if needed, at all meetings. The Parent-Staff-Student Contract as well as the "Parents-Right-to-Know" will be explained. As the year progresses, conferences and other timely contacts will enable parents to stay current with the progress of their student and how they can support this process. They will also have an opportunity to share additional information with the school. A sign in sheet and other forms of documentation of these contacts will be maintained. In addition, information will be updated and included on the website and in the monthly newsletters that will be prepared by students.

(Special Note: We will be using data obtained from our 2010-2011 Title I Parent Involvement Survey to better our parent communications.)

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: An effort will be made to provide information to all parents including those with limited English Proficiency. Flyers of all events will be translated so parents will understand what will be happening. Our bilingual specialists will be available to translate for parents as well. Parents are encouraged to volunteer. A survey of parent eliciting areas of interest and areas of need will be circulated in order to establish need as well as supply. The volunteer coordinator will facilitate this process. Teachers will use data and suggestions letters from FAIR to give suggestions of strategies that parents can use at home to help their student. The Title I coordinator will also have contact with the parents and offer information as well as suggestions on what parents can do to help their student.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Correlation to Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Parent workshop on effective reading strategies	Title I/ESE Teachers	Work on reading strategies	Throughout the Year
2	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Involve parents in motivating others	Title I Teachers	Increase parental involvement	Throughout the Year
3	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those	Flexible Meeting times with translators present	Title I/ESOL Teachers	Increase parental involvement	Throughout the Year

	conferences at school [Section 1118(e)(10)];				
4	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Mentoring groups from community	Guidance	Provide outside contact, models	Throughout the year

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the 2010-2011 Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the 2010-2011 school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Correlation to Student Achievement
1	Reading Practice for Parents to use	2	100	FCAT Explorer available to practice reading skills SIP Goals
2	Parent Conferences	800	1000	Share FAIR/FOCUS data with parents 4xyr
3	FOCUS/FAIR Information meetings	2	75	Include parents in school activities
4	Science Fair	2	100	Explore science in depth SIP goals
5	Math and Science Student Project	1	100	Special program at the Carnival

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the 2010-2011 school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Correlation to Student Achievement
1	Module 1 - Importance of Parent Involvement	1	40	Working with Parents
2	Module 2 - Communication and Working With Parents	1	40	How to reach out and communicate with parents
3	Module 3 Implementation and Coordination of Parental Involvement Programs	1	40	How to implement parental programs
4	Module 4 Building Ties Between Home and School	1	40	How to build ties between parents and the school

Barriers

Describe the barriers that hindered participation by parents during the 2010-2011 school year in parental involvement activities. Include the steps the school will take during the 2011-2012 school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Language	Provide a translator at the school
2	Work Schedules	Hold meeting when majority can attend.
3	Input/Communication	Continue surveys to locate issues.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the 2010-2011 school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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1	Effective Communication	Parent meetings on FOCUS/FAIR
2	Effective Communication	Parent Conferences - sharing FAIR information
3	Evaluation/Review	More parent input into reports
4	Parent Assistance	Seasonal Food Projects
5	Effective Communication	More information on website
6	Effective Communication	Homework Assistance
